



Call Now for Enrollment Details & Program Start Dates!

Medical Assistant Training



This certificate program is designed to get you gainfully employed as a Medical Assistant and includes:

Comprehensive Training in:

- Medical terminology
- Certified HIPAA training
- Basic Anatomy and Physiology
- Basic Pharmacology
- Clinical procedures and skills
- Law and Ethics in healthcare
- CPR and first aid
- Medical office skills
- Billing and coding procedures
- Overview of third-party billing
- Healthcare customer service
- Business Writing
- Math and Financial Literacy
- Computer Skills: Microsoft Office, electronic health records
- Professional Development: Resumes, cover letters, job searching and practice interviews.
- Independent Learning Plans
- Individual employment counseling with a case manager

Ask about our other Programs!

Train to become a Medical Assistant. Start your career path with a valuable skill and great pay!

Program Schedule:

Monday-Friday, 9 a.m. until 3 p.m.

Minimum Number of Hours:

- Training: 720
(30 hours per week for 24 weeks)

Includes:

- 12 week internship minimum of 120 hours.

Who is Eligible?

- Applicants 18 years or older, who have a high school diploma or equivalent.
- Unemployed, underemployed, and dislocated workers.
- Students who are motivated to learn new skills and secure employment.
- You may qualify for state agency grants to help with tuition!

Please call to discuss financial options:

RIC Outreach Programs are available to qualified students in need of training and employment, including clients of the Rhode Island Department of Labor & Training (DLT), the Department of Human Services Family Independence Program (DHS), and the Office of Rehabilitative Services (ORS). Other potential funding sources may apply.

Call or email today - classes starting!

Outreach Programs at Rhode Island College

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